

	UGANDA NATIONAL BUREAU OF STANDARDS CERTIFICATION SCHEME	Document No: CERT/SC/F03	
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Document Title:	APPLICATION FORM FOR SYSTEMS CERTIFICATION	Issue No: 02	Rev. 04

ANNEX A - QUALITY MANAGEMENT SYSTEMS (ISO 9001:2015)

*Please mark **Y** (for attached) or **N** (for not attached) in the space provided*

SNo.	Requisite Attachment	Client	Official UNBS Use
a)	Scope of the Quality Management System		
b)	Quality Manual (if available)		
c)	Quality Policy		
d)	Quality Objectives		
e)	Business Processes Identified, their interactions and evidence to support operation of processes.		
f)	Evidence of identification of risks and opportunities		
g)	Planned actions to address risks and opportunities		
h)	Evidence of competence of technical persons (name, qualification and job)		
i)	Evidence of Internal audits carried out (results of internal audits)		
j)	Evidence of management reviews carried out (results of management reviews)		
k)	Any other maintained and or retained documented information relevant to ISO 9001:2015 determined by the organization as being necessary for the effectiveness of the Quality Management System		
l)	A copy or photocopy of Certificate of Incorporation or registration		
m)	Names of top management		

NOTE: It is important that documentation is proportional to the level of complexity, hazards and risks concerned and is kept to the minimum required for effectiveness and efficiency of the organization's management system.